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## **Comparaison des contextes, belge et équatorien, de la performance environnementale et de la soutenabilité des bâtiments**

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# Checklist A1

See [Man 03 Responsible construction practices](#).

## 1 Safe and adequate access

This section is intended to demonstrate that the constructor operates the site in a manner that guarantees safe and appropriate access to, around and on the site. The following items demonstrate compliance with this section:

Table 62 Checklist A1 - Safe and adequate access requirements

REF	Criteria	Y	Evidence or reference required	Validation and justification
a	<p>Appropriate and safe access to the site is provided. This must include as a minimum:</p> <p>Provision of parking on or near to the site OR a public transport node with an average frequency under 30 minutes within 500m OR a dedicated transport service to a major public transport node provided by the contractor</p> <p>Good lighting AND adequate barriers AND uniform surfaces, i.e. no trip hazards outside the site boundary</p> <p>All accesses to be clean and mud free</p> <p>Hoarding or scaffolding, which forms part of, or is external to the site boundary, to be well lit at night AND scaffold netting is in place and well maintained.</p>		See copy of the parking plan and check transport and dedicated service timetables and view other facilities are on site.	
b	<p>Appropriate and safe access on site is provided. This must include as a minimum:</p> <p>Footpaths marked with ramps and signs</p> <p>Pathways wide enough for wheelchairs</p> <p>Accessibility of all areas by visually or hearing impaired visitors</p> <p>All site hazards advertised at the site entrance.</p>		View on site and check that the list of hazards is complete.	
c	<p>Site entrances and exits are clearly marked for visitors and delivery drivers to see.</p>		View on site.	

REF Criteria	Y	Evidence or reference required	Validation and justification
d Site reception is clearly signposted OR all visitors are escorted to the reception.		Check on arrival for the signs OR see a copy of the induction procedure.	
e The post box has been placed on the pavement to avoid the postman from entering the site.		View on site.	
f Where there are minority communities speaking a different language in the area or working on site, notices are printed in the common local language.		Check the area and check that the staff register for a minority culture community. Where this is present on- or off-site, check for signs in the community's language.	
g All road signs or names can be seen OR when a road sign or name is obstructed a replacement has been erected.		View on site.	
h Where a site is in an area with severe congestion it has a delivery point remote from the site; deliveries are then made in smaller vehicles and timed to cause the least inconvenience.		View procedures on site.	

## 2 Good Neighbour

This section is intended to demonstrate that the constructor operates the site in a manner that is considerate to the surrounding neighbours. The following items demonstrate compliance with this section:

Table 63 Checklist A1 - Good neighbour requirements

REF Criteria	Y	Evidence or reference required	Validation and justification
a Introductory letters have been or will be sent to all neighbours AND there is a commitment to write and thank neighbours at the end of the contract for their patience AND provide a feedback form.		See copies of letters with a list of addresses. A copy of this commitment should be provided or a copy of a standard letter that is always sent at the end of a project. A copy of the feedback form must be provided alongside a procedure to monitor the results and implement changes for future work.	

REF	Criteria	Y	Evidence or reference required	Validation and justification
b	<p>Site hours and noisy work restrictions are appropriate to the area, in particular when the site is located near:</p> <p>Houses Schools Hospitals Industrial units Major public transport nodes City centres Shopping facilities.</p>		Copy of statement of intent, policy, agreement etc. to be provided.	
c	<p>The site boundary (which includes all areas affected by the works) is clearly and safely marked and appropriate to the environment:</p> <p>The colour of the hoarding has been considered in terms of the surrounding environment Pedestrians have a suitable, safe and protected passage around the site boundary There are well lit warning signs for the benefit of the pedestrian and road user The site's surroundings are seen by the public as being tidy and clean.</p>		<p>Ask the site manager if any thought was given to the hoarding and the location of the site. Is the hoarding clearly and safely marked, clean, neat and well maintained? Ensure that there are no complaints about the site being untidy or that if there were, this was quickly rectified and not repeated.</p>	
d	<p>There is a complaints book available AND evidence that complaints are being dealt with immediately.</p>		Inspect the complaints book and check responses for timeliness.	
e	<p>Local people are appropriately informed by the use of a notice board:</p> <p>Of the site progress Of the company contact details (telephone number or website or email address).</p>		View on site.	
f	<p>Light is shielded from the neighbours.</p>		Copy of the temporary works indicating light shielding, or the site manager must demonstrate how the light shielding works or is not applicable.	

REF	Criteria	Y	Evidence or reference required	Validation and justification
g	<p>Site personnel are discouraged from using local facilities in their site clothes. Examples of how this might be achieved include :</p> <ul style="list-style-type: none"> <li>A dedicated staff canteen</li> <li>Staggered breaks for different gangs</li> <li>Provision of showers or wash rooms</li> <li>Provision of lockers</li> <li>A request to leave PPE (Personal Protective Equipment) on site.</li> </ul>		View on site. Check procedures with the site manager.	
h	There is a volume restriction on radio use or there is a radio ban in place.		Check if a restriction or ban is in place and how this is enforced.	

### 3 Environmentally Aware

This section is intended to demonstrate that the constructor has considered the impact of the site on the environment and has implemented measures to mitigate this impact. The following items demonstrate compliance with this section:

Table 64 Checklist A1 - Environmentally aware requirements

REF	Criteria	Y	Evidence or reference required	Validation and justification
a	<p>There are restrictions on the effects of light pollution and all lights are directional and non-polluting. If there is a site-specific environmental policy which sets restrictions on lighting, this point can be awarded.</p>		View on site.	
b	<p>Energy saving measures are implemented on site. Examples of this include:</p> <ul style="list-style-type: none"> <li>Low energy lighting</li> <li>Switching off equipment when not in use</li> <li>Installing thermostats</li> <li>Installing timers</li> <li>Choosing energy efficient equipment.</li> </ul> <p>If there is a site-specific environmental policy which defines energy saving measures, this point can be awarded.</p>		View on site.	
c	<p>An impact minimisation strategy review is in place for the site. The review should consider the impact of the site in environmental terms and how any adverse effects are being minimised, e.g. protection of ecological features, pollution control.</p>		View impact minimisation strategy.	

REF	Criteria	Y	Evidence or reference required	Validation and justification
d	Water saving measures are implemented on site and monitored. If there is a site-specific environmental policy which indicates how water saving measures are managed and monitored on site, this point can be awarded.		View procedures on site.	
e	Alternative energy sources have been considered.		View on site.	
f	Fuel oil spillage equipment is available.		View on site. Ensure the spillage equipment is located where spillages may occur to ensure a rapid response time.	
g	Sumps are provided in cases of heavy water run-off. If there is a site-specific environmental policy which indicates how heavy water run-off will be minimised and dealt with on site, this point can be awarded.		View on site.	
h	Materials and equipment are tidily stacked and protected and covered where necessary AND there is adequate space for new materials to be stored in secured covered areas to avoid damage, theft and to protect from weather.		View on site. Ensure that where the space has been provided, it is being used correctly.	

## 4 Safe and considerate working environment

This section is intended to demonstrate that the constructor is operating the site in a clean and safe manner in order to ensure the wellbeing of its workers and to minimise the risk to their health and safety. The following items demonstrate compliance with this section:

Table 65 Checklist A1 - Safe and considerate working environment requirements

REF	Criteria	Y	Evidence or reference required	Validation and justification
a	Adequate facilities are provided on site for workers and visitors. These must include as a minimum: Separate male, female and disabled toilets Working usable showers AND suitable changing areas Lockers in the drying room Dedicated smoking area Suitable and safe accommodation (where provided).		View on site.	

REF	Criteria	Y	Evidence or reference required	Validation and justification
b	<p>Site facilities are well maintained and clean. This must cover as a minimum:</p> <ul style="list-style-type: none"> <li>Areas around the canteen, offices and skips</li> <li>Site welfare facilities (including toilets and changing areas)</li> <li>Dedicated smoking area.</li> </ul>		View on site.	
c	<p>Private or visually-impacting areas are screened. These must include as a minimum:</p> <ul style="list-style-type: none"> <li>Areas around the canteen, offices and skips, where necessary</li> <li>Toilets</li> <li>Dedicated smoking area.</li> </ul>		View on site.	
d	<p>Clean Personal Protective Equipment (PPE) is available for use by visitors.</p>		<p>Check company policy and procedure and if it is being implemented on site.</p>	
e	<p>Health and Safety procedures are in place for the following issues:</p> <ul style="list-style-type: none"> <li>Appropriate training of all staff including non-native operatives to understand health and safety (H&amp;S) best practices and information displayed on site</li> <li>Operatives' exposure to the sun</li> <li>Operatives' identification; all operatives to be provided with a photo identification clip card</li> <li>Reporting of all incidents (minor and serious) and near misses</li> <li>Ensuring that an appropriate number of first aiders and first aid equipment are available for the site.</li> </ul>		<p>Check company policy and procedures and how these are enforced.</p> <p>Check first aid book, in particular for minor accidents.</p> <p>Check the first aiders list and their qualifications (qualifications must have been obtained within the last three years). Check that each first aider has a box with basic equipment and that they have access to more equipment if necessary, and that they know where to find it.</p>	
f	<p>There is posted material indicating the nearest police station and hospital (with Accident &amp; Emergency facilities) in the following areas as a minimum:</p> <ul style="list-style-type: none"> <li>Site reception</li> <li>Site canteen</li> <li>Main site office.</li> </ul>		<p>Spot check managers, operatives, reception staff to check they know this information or at least where they would find it. Check induction talk.</p>	
g	<p>An inspection has been carried out by a Health and Safety inspector or equivalent.</p>		View on site.	

REF	Criteria	Y	Evidence or reference required	Validation and justification
h	Emergency escape routes are well identified and there is a clear emergency evacuation procedure AND drills are carried out regularly.		View on site. Written proof of the fire drill procedure.	

Signed by:

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